

## BUBBENHALL PARISH COUNCIL

### Minutes of the Bubbenhall Parish Council Meeting, Tuesday 13<sup>th</sup> May 2014 in the Village Hall

<b>Present:</b>	Cllr Joanne Shattock (Chair)	Cllr Hammon
	Cllr Win Nwachukwu	Cllr Pratt
	Cllr Sam Baker	Cllr Redford
	Cllr Mark Symes	
	Cllr Wendy Harrison	Rose Woodforth (Clerk)
		Members of Public: 5

1. **Apologies** were received from Cllrs Haynes and Powell.
2. **Declarations of interest** None
3. **Minutes of previous meeting on 8<sup>th</sup> April 2014** were agreed and signed by the Chair.
4. **Matters arising**
  - 4.1 The Clerk reported the police have had a negative response from the local enquiries conducted regarding the damage to the bus shelter and at present there are no further lines of enquiry, unless someone comes forward with name(s). The Parish Council noted it's thanks to Tony Sproul for his repair work to the shelter and sourcing a new Best Village certificate.
5. **Highways**
  - 5.1 The Clerk has reported to Highways the dead leaves on the path in the snicket from Coopers Walk to the Main Road. There maybe a dispute over whose responsibility it is to maintain this passageway. Clerk to await response from Highways.
  - 5.2 The Council has received notification of highway safety based tree management work in Bubbenhall.
  - 5.3 The Council has received confirmation that the yellow backed safety signs for the A445 have been ordered.
6. **Gateway Zone**

Today the Public Inquiry into the planning application for the Coventry and Warwickshire Gateway ended. The inquiry has been in session over a five week period, sitting for 16 days in all. The three Rule 6 parties, The Community Group (TCG) representing the residents and parish councils of Bubbenhall Baginton, Stoneleigh and Ashow, CPRE, the Campaign to Protect Rural England, and Cllr Bertie Mackay's group have prepared written proofs of evidence, presented evidence-in-chief at the Inquiry, and cross examined the applicants' and local councils' expert witnesses and were themselves subject to cross examination. We have given it our best shot, and we now await the Inspector's report.

The Inspector will now write his report which will then be submitted, with his recommendation to the Secretary of State for Communities and Local Government, who will make his decision. It is estimated that this will not happen before August, and could take as long as December 2014.

Cllr Symes reported that all campaign banners and notices would be removed on Saturday morning.
7. **Village Green**

The field next to the Village Green recently had gypsies camp on it overnight. A temporary fence has now been erected by the owner to stop this happening again. The owner of the field wishes to make this a permanent fence. The Parish Council agreed this should be a matter for the owner's solicitor to inform the Parish Council as to the boundary of the field. The Chair to contact Mr Pattinson.
8. **Coal Gas Drilling (UCG)**

Cllr Redford informed the Council that WCC has received confirmation from Clough Industries that there are no plans for UCG on land; however they will pursue drilling under the sea.

**9. Clerk Vacancy**

There have been two applicants for the clerk vacancy, interviews will be held on 19<sup>th</sup> May.

**10. Business from members of the public**

- 10.1 A resident has requested that large HGVs be banned from coming into the village, especially due to the increased traffic with Toll Bar Island road works. Roads deemed to be not suitable for lorries include: Bubbenhall Road, Stoneleigh Road, Pit Hill and Spring Hill. Cllr Redford agreed to look into this.
- 10.2 A resident has asked for an update regarding Cllr Redford's investigation into a new pathway to Ryton Pools. Cllr Redford confirmed he is still looking into this.
- 10.3 The Village Hall bookings secretary has received a request to hold a party in the hall but use the recreation ground for an archery display. The area will be roped off and the person is fully insured. The Council agreed this to be acceptable.
- 10.4 A resident has complained about Stoneleigh Road. Since the recent resurfacing the camber has changed and whenever there is heavy rain a large puddle forms in the road outside The Firs. The resident has already reported the problem to Highways but has had no response. Cllr Redford agreed to look into the problem and speak to Highways.
- 10.5 A resident has reported ongoing problems with street lights in Church Road. The Chair to report.

**11. Finance**

- 11.1 The internal audit has been completed. The accounting statements and annual governance statement forming the Council's Annual Return were unanimously approved by the Council and Cllr Shattock as Chair signed the form.
- 11.2 The Clerk presented the financial report (payments and summary schedule attached). Cllrs Baker and Nwachukwu signed cheques.
- 11.3 The Parish Council reviewed the current Financial Regulations and resolved to amend 7.1 to: The Clerk shall be responsible for the payment of income tax and NI contributions in line with HMRC guidelines.
- 11.4 The Council noted the Spout electricity reading is £33.27 in credit.

**12. Planning**

- 12.1 W/14/0273 LB: Abbey House, Lower End; Extensions to kitchen and WC plus internal and external alterations. The Council had no comments on this application.
- 12.2 W/12/1605: Seasons, Leamington Road; Erection of a two storey rear extension. Appeal dismissed.

**13. Youth Space & Recreation Ground**

**13.1 Recreation Ground:**

SB reported that Wicksteed will begin the planned refurbishment of the multipurpose play unit in the next few weeks.

The Council has received a complaint from the football club that the grass was too long for their last match. The Clerk contacted the contractor who reported that the grass was supposed to be cut on the Friday however due to a fault with the equipment this was postponed until the Monday. The Council discussed the problem and agreed to request the dates of football games to be played in advance next season.

**14. Reports from meetings attended**

No meetings have been attended since April.

**15. Parish Matters (AOB)**

- 15.1 Cllr Nwachukwu informed the Council that people are again starting to use Paget's Lane to park their cars when going to Ryton Pools. Cllr Redford agreed to look into possible solutions including no parking signs.
- 15.2 Cllr Symes asked whether there had been any response from the complaint regarding the new extremely bright bulbs in the street lamps. Clerk to contact Cllr Hammon.

**16. Correspondence not dealt with in other items**

- i) WCC: Consultation for the introduction of a Permit Scheme
- ii) WCC: Warwickshire Fire and Rescue Service: Shaping the Future Consultation
- iii) WALC: LTN31 Section 137 and LTN79 Staff Pensions, Model Financial Regulations 2014, amendments
- iv) WALC: National Planning Policy Framework Investigation and Election of Chairman
- v) WALC: Meeting 14.3.14
- vi) WALC: Electoral Review of Warwickshire County Councillors
- vii) WALC: NI updates, LTN35 Contracts, inc. EU Procurement levels, and LTN 39 Copyright amended
- viii) Galliford Try invitation: A45/A46 Tollbar End Improvement scheme
- xiv) SLCC: GRANT THORNTON PRESENTATION 24th April 2014 to Warwickshire and West Midlands Branch

**Date of next meeting 17<sup>th</sup> June 2014**